



## ADULT VOLUNTEER SIGN-UP FORM

### Lutherhaven Day Camp/Vacation Bible School

### July 16–20, 2018 at Emmanuel Lutheran Church

YOUR NAME

YOUR EMAIL ADDRESS

YOUR PHONE #

Please check areas of interest and circle the days and times you are available.

- Shepherds** (M, T, W, Th, F) (8:30 am – noon and/or noon – 3:30 pm)  
Responsibilities: Accompany your assigned group as they move from one activity to another. Assist Lutherhaven counselors with class needs by welcoming children and encouraging them to participate in activities, and by encouraging teen shepherds to be actively engaged in the class and to remember their leadership responsibilities.  
*We need at least one adult shepherd for each of three age groups. Check the one you feel most comfortable working with below. We try to honor your preferences, but we can't promise you will be placed with the group you prefer.*
- 1<sup>st</sup> and 2<sup>nd</sup> grade       3<sup>rd</sup> and 4<sup>th</sup> grade       5<sup>th</sup> and 6<sup>th</sup> grade
- Security Staff** (M, T, W, Th, F) (8:30 am – noon and/or noon – 3:30 pm)  
Responsibilities: Be aware of and respond to visitors who are not connected to the VBS program.
- First Day Registration Assistants** (M) (8:30 – 9:30 am)  
Responsibilities: Welcome and assist parents who are registering their children that day; check to make sure registration forms are complete. Fill out class lists and provide them to shepherds.
- Kitchen Helpers** (M, T, W, Th, F) (10:00 am – 1:00 pm)  
Responsibilities:  Prepare and serve morning snack; clean up afterward. Keep water jug filled.  
and/or  Supervise kitchen during lunch and clean up afterward. Keep water jug filled.
- Photographer** (M, T, W, Th, F) (10:00 am – 1:00 pm)  
Responsibilities:  Take pictures of various activities and groups throughout the week; provide digital picture files to the coordinator for printing or print them yourself.  
and/or  Make video recordings during daily opening and closing and at Parent Night.

#### Behind the scenes...

- Help create our float for the Rodeo Days parade.
- Participate in the Rodeo Days parade Saturday, July 14.
- Bring sack lunches for the Lutherhaven Counselors on one or more days. (M, T, W, Th, F)
- Bring items needed for snacks. *Our snack coordinator will let you know what is needed.*
- Bring 3 dozen cookies to church before 3:00 pm, Thursday, July 19 for Parents' Night.
- Help decorate and prepare the church during the week before VBS. (9:00 am, July 10 – 13)  
*Work as long as you want and are able. Bring your hands, ideas and energy. Get a head start on the fun!*
- Help clean up after 3:00 pm on Friday, July 20. *Tasks include: clean bathrooms, clean kitchen, empty trash, vacuum, move tables and chairs, return Bibles and hymn books to pews, put away supplies.*
- Donate money to help cover expenses.
- Pray for the children and for all who are involved in this ministry.**

**Questions? Call Lenore LamBeau 235-5385 or 389-3776 (cell)**